



TELLURIDE ASSOCIATION

2023 TASS FACTOTUM APPLICATION

The Telluride Association Summer Seminar (TASS) is a free summer program for high school sophomores and juniors rooted in critical thinking and democratic community. At each site, a factotum team manages and facilitates multiple aspects of the seminar program: managing daily program logistics, facilitating student community and wellbeing, and assisting instructors. We seek factotums for our Summer 2023 programs.

- *Position Description:* Please review the full [Factotum Position Description](#)
- *Program Location:* Cornell University (Ithaca, NY), University of Maryland (College Park, MD), or University of Michigan (Ann Arbor, MI)
- *Program Dates:*
 - Orientation and program preparation:
 - April 8-April 14, 2023
 - TASS:
 - Factotum Training: June 9-June 18, 2023
 - Program setup: June 21-June 24, 2023
 - TASS: June 25-August 5, 2023
 - Program breakdown and reports: August 6 - August 10, 2023
- *Compensation:* \$990/wk salary for a total of \$9900, plus \$300 bonus for on-time reports
- If you believe you would excel in this role despite not meeting every qualification, we welcome your application. Please explain in your application what and how you would contribute.

Please submit the following materials along with this application:

Name: _____ Age: _____

Year in University (if attending): _____

Address (Spring 2023): _____

Cell phone: _____

Preferred email: _____

How did you learn about the Factotum position? _____

Please attach the following documents:

1. A resume, including all part-time and full-time jobs you have held for more than two months, as well as volunteer positions, academic honors, etc. Be sure to include past mentorship/tutoring/teaching/camp counseling experience or other work that involves working with high school students.
2. Please list any additional commitments, including academic and professional commitments, that you expect to have during the TASS program dates (see dates above). If you have other commitments during the program period, please explain how they might impact your factotum work.
3. In short answer format, answer the following prompts (250-300 words). These questions are intended to allow applicants to highlight their relevant experiences and interests, communicate their values, and showcase topical knowledge to the committee.
 - a. What experiences and training have prepared you for the demands of the position (please consult the job description attached)?
 - b. We ask for a high amount of mental, emotional, and logistical labor from our factotums because we trust them to fulfill multiple roles over the course of the summer. Discuss your level of preparedness to perform this kind of labor as a facilitator, and your own strategies for caring for yourself and managing high pressure situations.
 - c. During the program, our students will be engaging with culturally and politically relevant, but potentially challenging questions. What techniques and strategies would you use to foster an inclusive, self-governing, and intellectually vibrant community for these students? You may mention your past experiences with Telluride programs or other Nunnian programs, if applicable.
 - d. The transformative justice framework is part of the community living pillar at TASS. Transformative justice is “premised on the understanding that our work is not only about intervention in individual incidences of harm, but also about transforming ‘the conditions of oppression and domination that allow that violence to happen’ in the first place.”¹ This means that harms done in a community will be addressed in a consensus-based manner where possible, with particular attention paid to the dynamics that made that harm possible (such as anti-Blackness, misogyny, classism, ableism, etc.) and how they manifest in the community environment. Please describe your previous experience with the transformative justice framework or related practices. If you have no prior experience with transformative justice, you could describe an interpersonal conflict in which you acted as a mediator and how you facilitated the conflict resolution process.
 - e. For applicants to TASS-CBS:
 - i. Please describe your experiences with black studies, including any teaching/mentoring experience (up to 350 words).
 - ii. Please discuss why you are interested in being a factotum for TASS-CBS in particular (up to 300 words).
 - f. For applicants to TASS-AOS:

¹ Chen, Ching-In, Jai Dulani, and Leah Lakshmi Piepzna-Samarasinha, eds. *The revolution starts at home: Confronting intimate violence within activist communities*. South End Press, 2011.

- i. Please describe your experiences with ethnic studies, gender studies, critical studies of class, or comparable fields, including any teaching/mentoring experience (up to 350 words).
- ii. Please discuss why you are interested in being a factotum for TASS-AOS in particular (up to 300 words).

If you intend to be considered for both TASS-CBS and TASS-AOS factotum positions, please answer both e and f and explain your preference, if applicable.

Submission and Finalist Selection

Please submit your application materials (resume and short answers to the application questions) in **one single file** to applications@tellurideassociation.org on or before **January 15, 2023**. If you are interested in applying for the position but need additional time to complete the application, please email tass@tellurideassociation.org to express your intent to apply and request an extension, which may be granted on a case-to-case basis.

First round interviews will be held virtually in late January/early February. Second round interviews will be held virtually in early March.

If you have any questions or concerns about the application or its requirements, please contact the TASS Committee at TASS@tellurideassociation.org. We are eager to assist people in applying for the Factotum position and are happy to help.

COVID-19 Vaccination

All Telluride summer seminar employees are required to have and provide proof of an FDA-or WHO-authorized or approved COVID-19 primary vaccination or have obtained an approved disability/medical or religious exemption. If you require a disability/medical or religious exemption, please contact executive.director@tellurideassociation.org.

Background Screening

The Telluride Association conducts background checks on all job candidates upon acceptance of a contingent offer and uses a third-party administrator to conduct background checks. Background checks will be performed in compliance with the Fair Credit Reporting Act.

Work Eligibility

In compliance with federal law, all persons hired must submit an I-9 form to verify identity and eligibility to work in the United States. The form must be completed upon hire. The Telluride Association cannot sponsor visas for its summer employment opportunities.

Equal Opportunity Employer

Telluride Association is committed to antiracism, equity, and inclusion in our programs and our workplace. We encourage those with similar values to apply. We are committed to building a diverse staff, and we encourage applications from people of color, women, LGBTQIA+ people, and people with disabilities. Telluride Association is an Equal Opportunity Employer.